Bob Armintor
[redacted]

May 17, 2010

The Board of Producers
Pikes Peak Lavender Film Festival
c/o Paul Forsett, President
[redacted]

The Pikes Peak Lavender Film Festival has been a part of the history of Colorado Springs since the year 2000. As such, I believe the Festival archives should be housed in a central location for use by the whole community. To that end, I am recommending that the items, now in my possession, be transferred to the **Special Collections** of the Pikes Peak Library District, housed in the Carnegie Library downtown, adjacent to Penrose Main.

I have worked with the archivist there, Amy Ziegler, over the past few years, as I also do archive work for All Souls Unitarian Universalist Church. The All Souls collection (see printed sample on-line listing) covers the years 1890 to the present. Said collection may be used by the public at the library for research purposes, and I do so frequently when people ask me about relatives, who may have been church members, and may have been married there, or buried by on of the ministers, or in answering any questions they might have.

Though the Festival archives are small in comparison, it could be useful for research purposes by persons in the future.

The Pikes Peak Gay and Lesbian Community Center is also discussing moving their much larger archives to the Carnegie Library as they do not have secure space to house what they have collected over the years, nor someone to organize or care for same.

Enclosed find the necessary paperwork needed to accomplish the transfer of the Festival archives. Notice that the Board may restrict access to certain

items as deemed necessary. I would suggest that financial records, such as spreadsheets, and tax returns be so restricted. The Board can give directions that only Board members have access to these items. The Board may allow others access to the restricted records only with a letter of permission.

Also, as part of the collection, I have inventoried the "screeners" that Alma donated to the Community Center (see enclosed listing). Using the printed programs as a guide, I developed an inventory list, sorted through the titles, and have pulled a copy of the available films (shorts and features) so that they may become part of the archives collection. Duplicate film titles were left at the Community Center for their lending library.

After Amy goes through all of the Festival items she will create an on-line listing of those items, similar to the sample from All Souls. This becomes a searchable database available to the entire community.

Please discuss this proposal, and let me know your thoughts. If you'd like to take a tour of the special collections at the Carnegie Library, let me know and I'll check with Amy on available dates and times.

Thank you.

Sincerely,

Bob Armintor

P.S. Someone on the Board should be tasked with collecting copies of all forms, minutes, posters, passes/tickets, etc. for this year's Festival so that those items may be included in the archives at the conclusion of 2010.